

# Validation Packet Checklist

Individual's Name: \_\_\_\_\_

Facility Name: \_\_\_\_\_

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*Validation process form*

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*Telephone script*

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*Validation visit: Face-to-face script*

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*Individual information form\**

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*Individual/Family decision forms (2 copies)\**

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*Local Governing Entity (LGE) contact list*

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*OCDD Brochure*

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*LGE and Validation team tracking forms\**

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*Updated demographics sheet from Participant Services Database\**

*\*these forms must be submitted to the LGE Division Director following the validation visits; this information will be sent to the RFSR Manager*